



REPUBLIC OF KENYA
MINISTRY OF INTERIOR AND NATIONAL ADMINISTRATION
STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

To: ALL BIDDERS

Date: 26th May, 2025

RE: ADDENDUM No. 01/2025

Pursuant to Public Procurement and Asset Disposal Act 2015, section 75 and its attendant regulations 2020, on amendments of tender documents, the State Department for Immigrations and Citizen Services wishes to make the following clarifications and amendments;

1. Tender No. MINA/SDICS/HQS/16/2025-2027 for Supply and delivery of computers, printers, photocopiers & other ICT equipment & accessories; on Prices Schedule and schedule of requirements section **Item No. 63.** has been expunged/removed.
2. The Closing/Opening Date of all the following tenders has been changed from **Tuesday, 3rd June, 2025 at 10:00am to Friday, 6th June, 2025 at 10:00am.**

S/No.	Tender No.	Tender Description	Initial Submission Date	New Submission Date
1.	MINA/SDICS/HQS/011/2025-2027	Prequalification of repair/maintenance and servicing of generators	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
2.	MINA/SDICS/HQS/012/2025-2027	Supply and delivery of stationery and common user items	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
3.	MINA/SDICS/HQS/013/2025-2027	Prequalification for conference facilities services	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
4.	MINA/SDICS/HQS/014/2025-2027	Prequalification for repair and maintenance of computers, printers, photocopier and other ICT equipment	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am

5.	MINA/SDICS/HQS/015/2025-2027	Supply and delivery of photographic and registration materials	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
6.	MINA/SDICS/HQS/016/2025-2027	Supply and delivery of computers, printers, photocopiers & other ICT equipment & accessories.	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
7.	MINA/SDICS/HQS/017/2025-2027	Supply and delivery of assorted toners	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
8.	MINA/SDICS/HQS/018/2025-2027	Prequalification of air travel agents	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
9.	MINA/SDICS/HQS/019/2025-2027	Supply and delivery of household cleaning and sundries materials	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
10.	MINA/SDICS/HQS/020/2025-2027	Prequalification/registration of suppliers for supply and delivery of security items	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
11.	MINA/SDICS/HQS/021/2025-2027	Prequalification for service, maintenance and repair of motor vehicle	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
12.	MINA/SDICS/HQS/022/2025-2027	Supply and delivery of vehicle tyres, tubes, batteries, canopies, oils and lubricants	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
13.	MINA/SDICS/HQS/023/2025-2027	Supply and delivery of bottled drinking water	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
14.	MINA/SDICS/HQS/024/2025-2027	Supply and delivery of office furniture fittings and equipment	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am
15.	MINA/SDICS/HQS/025/2025-2027	Supply and delivery library books.	3 rd June, 2025 at 10:00am	6 th June, 2025 at 10:00am

All the other instructions and details remains the same.

PRINCIPAL SECRETARY